Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**SREE CHAITANYA COLLEGE, HABRA**
Name of the head of the Institution	**Dr. Indramohan Mandal**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03216237020**
Mobile no.	**9433177110**
Registered Email	**sreechaitanyacollege@rediffmail.com**
Alternate Email	**scc.iqac2014@gmail.com**
Address	**Sree Chaitanya College, Habra P.O. Prafullanagar,Dist.24parganas.**
City/Town	**Habra**
State/UT	**West Bengal**
Pincode	**743268**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Sobhana Palit**
Phone no/Alternate Phone no.	**03216237020**
Mobile no.	**9830356685**
Registered Email	**scc.iqac2014@gmail.com**
Alternate Email	**sccprincipal139@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://sreechaitanyacollege.in/upload/Admin_Upload/Docs/AQAR-2018-19.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://sreechaitanyacollege.in/upload/Admin_Upload/Docs/Academic-Calender-2019-20.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B++**	**81.00**	**2006**	**02-Feb-2006**	**01-Feb-2011**
2	**B++**	**2.88**	**2016**	**05-Nov-2016**	**04-Nov-2021**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**10-Oct-2013**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Regular meeting of internal quality assurance cell	24-Sep-2019 1	17
Regular meeting of internal quality assurance cell	21-Sep-2019 1	20
Regular meeting of internal quality assurance cell	14-Aug-2019 1	9
Regular meeting of internal quality assurance cell	16-Jul-2019 1	17
Internal academic audit(IAA)nal quality assurance cell	21-Feb-2020 10	64
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr. Sikha Mondal	Major Research Project	SERB (DST, Govt. of India)	2018 1095	3594000
Dr. Sikha Mondal	Major Research Project	WBDST, Govt. of West Bengal	2019 1095	1174000
Smt. Sanchita Mistry	Major Research Project	Indian Council of Medical Research, New Delhi	2019 730	1226000
Sree Chaitanya college	RUSA	Govt. of India and Govt. of W.B.	2018 1825	20000000
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**9**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**No**

Upload the minutes of meeting and action taken report	No Files Uploaded !!!
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

* IQAC created an email id (scc.counselling2020@gmail.com) on 15th april, 2020 exclusively for the students who wanted to talk about their fears, anxieties and troubles during the Covid19 pandemic. Students of all departments were informed about this arrangement through the college website, sms and respective whatsapp groups of the different departments.

Student Orientation Program (27/08/2019 and 28/08/2019)

Community Exchange Programme was conducted actively by departmental faculties with students of strength 28 of a local High School(PRAFULLA NAGAR HIGH SCHOOL) (dated on 06.09.2019)

Workshop on 7 point Guideline of AQAR dated on 17.12.19.

Blood Donation Awareness Program dated on 4/02/2020

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Online Admission	Successfully carried out with partial online payment system
Workshop on 7 point guideline	Conducted on 17.12.19
Blood Donation Awareness Program and entering into MoU	Programme on blood donation was successfully conducted but MOU was not finalised due to the pandemic situation
State level webinar in collaboration with IQAC of oanother college	One Day WEBINAR on "Post Pandemic Teaching-Learning Method on 15th June, 2020 in collaboration with IQAC, Bhairab Ganguly College, Belgharia
Construction of college auditorium	Almost completed
Encouraging Research work for faculties for quality education	Faculty attended national, international seminars/workshops/symposium/training programme
Library automation	The process of automation in the Library has slightly upgraded in comparison to the earlier year

| Events Collaborating with Departments | 1. Physics : A state-level workshop in collaboration with the department of physics, WBSU on 'computational aspect of mathematical physics' on 15.02.2020 2. Geography : i) State level online photography competition on 'impact of 'amphan' at your locality' and result declared ceremony was held on 27th june, 2020 ii) One day national webinar on "climatic hazards & resilience" on 18.07.2020 3. Political science : i) One-day state level webinar on "global crisis in the wake of covid-19 pandemic: civil society response' on 26.06.2020 ii) National level slogan competition 2020 on covid-19 or amphan 4. History: A day state level webinar on society and environment: an introspective approach towards the epidemic crisis' on 25.06.2020 5. Anthropology : a day state level webinar on 'pandemic outbreak and contemporary challenges: anthropological insights' on 04..07.2020 6. Sanskrit : two day national webinar on '??????????????????????????????????' on 27.07.2020 & 28.07.2020 7. English : intra-college creative writing competition 'life during lockdown' 8. Defense studies : State-level poster competition on 'Indian armed forces: our pride' 9. Philosophy : a one day state level webinar on 'stress management in this covid 19 situation' on 27.07.2020 10. Library : A one day state level webinar with the collaboration of BLA, kolkata on 'towards web-based teaching and learning : opportunities & challenges' on 20.06.2020 1. Music club: a video on 'rabindrajayanti-2020'. Web link : https://sreechaitanyacollege.in/rabindra-jayanti-2020 2. Nature club : one day state level webinar on 'auto-purification of nature during covid-19 lockdown period'' to celebrate world's environment day on 5th june 3. Debate, elocution & recitation club : one day debate, elocution &recitation competeition held on 20.09.2019 online short speech competition for students on "????????-???????????" and online award giving ceremony was held on 03/08/2020 at 4 pm. 4. Number club : state level online poster competition topic: "Goldbach Conjecture" or "Mathematical modelling on worldwide |

	effect of covid-19" 5. Film club: one day state-level webinar on "voices from the margins" on 01.07.2020. 6. Counselling cell, IQAC created an email id (scc.counselling2020@gmail.com) on 15th april, 2020 exclusively for the students who wanted to talk about their fears, anxieties and troubles during this period. Students of all departments were informed about this arrangement through the college website, sms and respective whatsapp groups of the different departments. A number of students responded and benefited from this enterprise.
Orientation Programme for students	A twoday programme was arranged for the UG newly admitted students (SemI) on 27.08.2019 and 28.08.2019
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	08-Feb-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	The college maintains the following administrative procedure for effective management information system (MIS): Student admission: In order to make the admission more feasible to the applicants, the college adopts policies like online advertisements,online application and payment process for the students.The merit lists are also published online to make the admission procedure more friendly. Notices: The college adopts SMS process to circulate important notice to the students Evaluation and exam procedure : Question papers are uploaded in the college website during examination and

students are also able to submit their paper online during online examination. Easy communication with the students : The faculties of the college use Whatsapp group for exam related information and for also other important informations. Research activities : The R and D cell of the college notifies information in the Whatsapp group regarding project funding and various seminars and conferences. Finance related works : The college adopts e tendering process in the college web portal and various other finance related activities.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college prepares an academic calendar at the very beginning of each academic session and uploads it on the college website which helps students to get information about teaching days, dates of internal exams, and other co-curricular activities. Separate orientation programmes for the newly admitted students (both Honours and General) are organized every year to make them aware about the rules and regulations of the college, different facilities available in the college, and the curriculum of UG courses. The Principal, Bursar, Co-ordinator of IQAC, Convener of CBCS Committee, Secretary of Teachers' Council, and Heads of all Departments supervise and monitor the programme. At the very beginning of every academic session, a Routine Sub-committee prepares a master routine for all departments and the departments also prepare their respective routines accordingly following the master routine which is finally approved by the Principal. Arranging departmental meetings, all departments plan their syllabus distribution among faculties, preparation of lesson plans by faculties for the students and preparation of a detailed reading list of lectures for the students. Teachers prepare their lectures as per the syllabus allotted to them and all classes are held as per the schedule. Teachers also provide study materials to the students after their classes. The College has a Central Library offering open access system for both students and teachers and it has a good number of books as per the needs of syllabus. INFLIBNET (e-books and e-journals) facility is also available for teachers and students. Some journals (particularly for Science departments) are proposed by our college. The faculties of our College adopt different teaching methods for effective learning of the curriculum such as Chalk and Blackboard method, ICT based teaching-learning method, use of scientific models and charts and use of different software. Class tests, remedial and tutorial classes for slow learners, Mid-term examinations, mid-term semester examinations, assessment of practical classes and viva-voce, group discussion among students, micro-teaching and seminars relating to the syllabus by the students, paper presentation by students, seminars and special talks by experts are regularly conducted to make the curriculum more effective and meaningful. Departments arrange different need-based surveys, field works and educational excursions for students. Lab-based departments regularly conduct project works as a part of syllabus and curriculum.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year					
Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Political Science	35
BSc	Botany	9
BSc	Geography	45
BSc	Chemistry	30
BSc	Anthropology	92
BSc	Zoology	72
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	No
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Student feedback mechanism could not work properly due to the Covid-19 Lockdown. However feedback taken in the earlier year were analysed.To understand the expectations of the students, the institute collects the feedback system for more and more improvement. Grievances, if any, were pointed out and solved at the earliest. The IQAC designed an electronic feedback form to evaluate various parameters of the college such as location,office,canteen,laboratory, library,administration and academics,etc.Composite score of different aspects were calculated for understanding the strength and weakness of the institution .

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	General	1700	2756	1300
BA	Honours	651	916	260
BSc	General	500	813	251
BSc	Honours	557	1262	222
MA	Bengali	50	31	15
MSc	Chemistry	40	29	12
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2037	27	74	Nill	13

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
73	63	86	9	1	4
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View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The institution has functioning students mentoring system in the college. This is primarily conducted by the

departments of the college. The main objectives of this mentoring system are: • To enhance teacher-students contact hours • To address the problems faced by slow-learners, first generation learners, and to encourage advanced learners • To take attempts for controlling student drop-out rates • To identify students who are economically backward and take proper steps to overcome their backwardness. At the commencement of each academic session, the departments separately organize an orientation-cum introduction class for the newly admitted Semester-I students and explain the design and implementation of the mentoring system. Heads of Departments give a brief instruction regarding rules and regulations of the mentoring system and divide students into different mentoring groups where each mentoring group is under a permanent faculty member. Departments then collect all necessary information of the students such as contact number email Id of the students, family annual income, category of the students, and gender etc. through the data base format provided by the IQAC. Departments maintain records of attendance register, departmental meetings, class test, student's seminar, and group discussion among the students. Under the mentor system the permanent faculties of the college have been engaged as mentors in each class. The mentors are generally responsible for the academic progress and psychological well-being of their mentees. The mentors also monitor academic progress on attendance of the students. Sometimes, the mentors act as counselors for the students. However, through the student-teacher mentoring system, departments establish a close connection with the students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2037	73	1:28

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
85	74	11	9	41

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	BSc Hons General	Part III	15/10/2020	27/10/2020
BA	BA Hons General	Part III	15/10/2020	27/10/2020
BSc	BSc Hons	Semester II	16/12/2020	25/01/2021
BSc	BSc General	Semester II	30/12/2020	25/01/2021
BA	BA Hons	Semester II	16/12/2020	25/01/2021
BA	BA General	Semester II	30/12/2020	25/01/2021
BSc	BSc Hons	Semester IV	17/12/2020	25/01/2021

BSc	BSc General	Semester IV	29/12/2020	25/01/2021
BA	BA Hons	Semester IV	17/12/2020	25/01/2021
BA	BA General	Semester IV	29/12/2020	25/01/2021

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution gives more emphasis on Continuous Internal Evaluation (CIE) for both Old Pattern (111) and newly introduced CBCS system. Some new initiatives that have been initiated to enhance the internal evaluation system of CBCS in particular are as follows: • All departments periodically organize debates, group discussions, and seminar presentations by the students in order to evaluate students where students' active participation has enhanced their ability and orient them for taking challenges to overcome adverse situations developed in future. • All departments evaluate students through various assignments given to them on both theoretical issues and practical applications on those. • Practical oriented Science Departments as well Social Science Departments organize regularly different field trainings not only to fulfil their curriculum but also to give exposure to nature and natural territories to make great correlations between the knowledge of laboratory/classrooms to land and respective fields. • MCQ type questions with OMR (Optical Mark Recognition) sheet based answers have been started mainly on two subjects' i.e. Environment and Communicative English under CBCS system to aware students about the answering mode through OMR sheet which will be instrumental for their future competitive examinations. • Students are also advised and encouraged to learn from e-lectures available in the websites, TED (Technology Entertainment Design) lectures and Youtube lectures arranged by faculties from time to time. • Science departments conduct science exhibitions, lab visits in each academic year where departmental honours students take active participation and played key role to address students about the event.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

At the very beginning of each academic session, the college prepares an academic calendar and uploads it in the college website as well as displayed in the student's notice board, departmental notice board for the benefit of the stakeholders i.e. students, teaching and non-teaching staff. Academic calendar mainly contains an overall academic schedule of the college such as a detailed list of holidays (National/State/Local/Institutional), dates of admission, time schedule of college and University examinations, Dates of form fill up, and dates of publication of results of both UG and PG etc. Tentative dates concerning activities of NCC, NSS, Career Guidance Cell, Parent-Teacher meeting, College Social, and Other cultural programmes, programmes of different clubs and cells, College Sports are also notified in the academic calendar time to time.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://sreechaitanyacollege.in/Courses_Offered

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year	Number of students passed in final year examination	Pass Percentage

BA	BA	BA Honours	175	107	61.14
BA	BA	BA General	728	583	80.08
BSc	BSc	BSc Honours	144	135	93.75
BSc	BSc	BSc General	236	231	98.71
MA	MA	MA Bengali	14	14	100
MSc	MSc	MSc Chemistry	34	34	100

examination (header fragment at top)

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	730	Indian Council of Medical Research, New Delhi	12.26	9.38
Major Projects	1095	WBDST	11.74	4.43
Major Projects	1095	SERB (DST, Govt. of India)	35.94	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
1. Seminar on Blood Donation	NSS unit	04/02/2020
Thalassemia test and awareness programme	NSS unit	01/10/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Southern regional science and technology congress,2019	Dr. Priyankar Sanphui	Department of Science and technology and biotechnology,Govt. of west	24/12/2019	Oral Presentation

		Bengal			
Cell cycle regulatory protein Cdc25Ais activated and regulated by FoxO in experimental models of Alzheimer s disease.	Dr. Priyankar Sanphui	Department of Science and technology and biotechnology,Govt. of west Bengal	29/02/2020	Oral Presentation
An assumptive view of santragachi avifauna.	Dr. Sobhana Palit	Social Environmental and Biological association, Kolkata, In collaboration with WBBB,WBPCB ,BSED.	08/02/2020	Oral Presentation
Bharat Ratna Indira Gandhi Gold Medal Award	Dr. Bedprakash Ray	Global Economic Progress and Research Association	23/11/2019	for Ph.D

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Anthropology	1	Nill
National	Zoology	1	Nill
National	Economics	1	Nill
International	Anthropology	2	Nill
International	Mathematics	5	Nill

International	Geography	1	1.96
International	Chemistry	1	1.6
International	Botany	7	Nill
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Sanskrit	4
Zoology	2
Geography	3
Philosophy	1
History	5
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Effects of nutrient limitation, salinity increase, and associated stressors on mangrove forest cover, structure, and zonation across Indian Sundarbans.	Chowdhury, R., Sutradhar, T., Begam, M.M., Mukherjee, C., Chatterjee, K., Basak, S.K. and Ray, K.,	Hydrobiologia (Springer)	2019	4	West Bengal State University	13
A molecular phylogeny of the genus Drimia (Asparagaceae: Scilloideae: Urgineeae) in India inferred from non-	Partha Sarathi Saha, S. Jha	Scientific Reports	2019	6	University of Calcutta	3

coding chl oroplast and nuclear ribosomal DNA sequences						
.Investigation of therapeutically active constituents of homeopathy medicine from Justicia adhatoda L. and its clinical verification	Mandal S, Mandal T K and Rath J.	Journal of Pharmacognosy and Phytochemistry	2019	6	Sree Chaitanya College, Habra	2
. Effect of Varying Nitrate Concentrations on Denitrifying Phosphorus Uptake by DPAOs with a Molecular Insight into Pho Regulon Gene Expression	Mukherjee, C., Chowdhury, R., Begam, M.M., Ganguli, S., Basak, R., Chaudhuri, B. and Ray, K.,	Frontiers in Microbiology	2019	4	West Bengal State University	2
Forecasting mangrove ecosystem degradation utilizing quantifiable eco-physiological resilience -A study from Indian Sundarbans.	Begam, M.M., Chowdhury, R., Sutradhar, T., Mukherjee, C., Chatterjee, K., Basak, S.K. and Ray, K.,	Scientific Reports (Nature),	2020	4	West Bengal State University	3
		[View File](#)				
3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)						

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Investigation of therapeutically active constituents of homeopathy medicine from Justicia adhatoda L. and its clinical verification	Mandal S, Mandal T K and Rath J.	Journal of Pharmacognosy and Phytochemistry	2019	6	2	Sree Chaitanya College
Fungal bio-aerosol in multiple micro-environments from Eastern India: source, distribution and health hazards	Karmakar, B., Sengupta, K., Kaur, A., Roy, A. Gupta Bhattacharya, S.	SN Applied Sciences	2019	1	2	Sree Chaitanya College
A molecular phylogeny of the genus Drimia (Asparagaceae : Scillioideae: Urgineeae) in India inferred from non-coding chloroplast and nuclear ribosomal DNA sequences	Partha Sarathi Saha, S. Jha	Scientific Reports	2019	6	3	University of Calcutta
Effects of nutrient l	Chowdhury, R.,	Hydrobiologia (Springer)	2019	4	13	West Bengal State

imitation, salinity increase, and associated stressors on mangrove forest cover, structure, and zonation across Indian Sundarbans.	Sutradhar, T., Begam, M.M., Mukherjee, C., Chatterjee, K., Basak, S.K. and Ray, K.,					university
Forecasting mangrove ecosystem degradation utilizing quantifiable eco-physiological resilience -A study from Indian Sundarbans.	Begam, M.M., Chowdhury, R., Sutradhar, T., Mukherjee, C., Chatterjee, K., Basak, S.K. and Ray, K.,	Scientific Reports (Nature),	2019	4	3	West Bengal State university
Effect of Varying Nitrate Concentrations on Denitrifying Phosphorus Uptake by DPAOs with a Molecular Insight into Pho Regulon Gene Expression	Mukherjee, C., Chowdhury, R., Begam, M.M., Ganguli, S., Basak, R., Chaudhuri, B. and Ray, K.,	Frontiers in Microbiology	2019	4	2	West Bengal State university

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	36	45	44	4
Presented papers	18	8	Nill	Nill

Resource persons	Nill	Nill	2	Nill

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Thalassemia test and awareness programme	NSSunit in collaboration with Calcuuta school of tropical medicine(t halassemia unit)	13	149
community service	NSS with Habra municipality	4	5
preparation of biodiversity register	NSS with Habra municipality	4	12

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
No Data Entered/Not Applicable !!!				
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Major Research Project	Dr. Mithun Das Sanchita Mistry	Indian Council of Medical Research	730

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab	Duration From	Duration To	Participant

	with contact details			
**No Data Entered/Not Applicable !!!**			
**No file uploaded.**			

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
3000000	**3000000**

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar Halls	**Existing**
Laboratories	**Existing**
Class rooms	**Existing**
Campus Area	**Existing**
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
KOHA	**Partially**	**17.05.06.000**	**2015**

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	**38034**	**2616772**	**72**	**44737**	**38106**	**2661509**
Reference Books	**343**	**150936**	**14**	**41502**	**357**	**192438**
Library Automation	**17757**	**312850**	**Nill**	**Nill**	**17757**	**312850**
Weeding (hard & soft)	**3363**	**Nill**	**Nill**	**Nill**	**3363**	**Nill**
Others(specify)	**Nill**	**17150**	**Nill**	**5900**	**Nill**	**23050**

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	95	5	37	40	0	13	17	300	0
Added	95	5	37	40	0	13	17	300	0
Total	190	10	74	80	0	26	34	600	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

600 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
6474200	3590000	3125176	3043000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college invites requisition from all Heads of the Department (HoDs) regarding requirements of class rooms, computers and other electronic devices, equipment, chemicals, books and journals, laboratories and other infrastructural resources well before the commencement of each academic year. The laboratories are restructured before the commencement of each semester. Heads of all departments with all staff maintain equipment of laboratories, computers, ICT classrooms etc. Software was purchased for Official accounts management and to meet the demands of the students. Wi-Fi facilities introduced in the campus especially for all stakeholders. Bio-metric attendance system was there for all employees of the institution. The Bursar of the College looks after the procurement, maintenance, repair and replacement of equipment like computers, laptops, projectors, binocular, microscope, cameras etc. Some portion of the fund received under RUSA project has already been utilized for

upgradation of administrative building and renovation of Auditorium, purchase of books and sports accessories.			
https://sreechaitanyacollege.in/Notice			

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nill	Nill	Nill
Financial Support from Other Sources			
a) National	State Fund-Kanyasree K1, Govt. of W.B. Swami Vivekananda scholarship F REN	1129	12733000
b)International	Nill	Nill	Nill
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
A state-level workshop on 'COMPUTATIONAL ASPECT OF MATHEMATICAL PHYSICS'	15/02/2020	75	Sree Chaitanya College, Habra in collaboration with the Department of Physics, WBSU
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
606	600	30

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	4	B.Sc. (Hons)	Dept of Anthropology	West Bengal State University	MSc in Anthropology
2019	4	B.Sc. (Hons.)	Dept. of Anthropology	Sidho-Kanho-Birsha University	M.A. in Anthropology and Tribal Development
2019	2	B.Sc. (Hons.)	Dept of Anthropology	Visva-Bharati University	MSc in Anthropology
2019	3	B.Sc. (Hons.)	Dept of Anthropology	Vidyasagar University	MSc in Anthropology
2019	5	B.Sc. (Hons.)	Dept of Botany	West Bengal State University	MSc in Botany
2019	4	B.Sc. (Hons.)	Dept of Chemistry	West Bengal State University	MSc in Chemisty
2019	1	B.Sc. (Hons.)	Dept of Chemistry	Presidency University	MSc
2019	1	B.Sc. (Hons.)	Dept of Chemistry	IIT Bhubaneswar	MSc
2019	1	B.A (Hons.)	Dept. of Political Science	Baruneswar Mahavidyalaya (Odisha State Open University)	Diploma in Rural Development
2019	1	B.A (Hons.)	Dept. of Political Science	Tea Academy, Shivmandir	Tea Management and Marketing course
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SET	1

GATE	1

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Inter-college KHOKHO Championship, WBSU (2019-20) for Women on 24.09.2019	Institutional	12
One day DEBATE, ELOCUTION RECITATION COMPETEITION held on 20.09.2019	Institutional	19
Celebration of 200th Birth Anniversary of Pandit IswarChandra Vidyasagar on 26 .09. 2019	Institutional	100
RABINDRAJAYANTI-2020' celebration on 10.05.2020	Institutional	80
State level online photography competition on 'IMPACT OF 'AMPHAN' AT YOUR LOCALITY' AND RESULT DECLARED CEREMONY WAS HELD ON 27TH JUNE, 2020	Institutional	47
One day state level webinar on 'AUTO-PURIFICATION OF NATURE DURING COVID-19 LOCKDOWN PERIOD'' to celebrate world's environment day on 05.06.2020	Institutional	70
National level slogan competition 2020 on COVID-19 OR AMPHAN	Institutional	161
District level Youth Parliament Competition-2019	District	5

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

No Data Entered/Not Applicable !!!

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college runs with three shift- Day shift, Morning shift and Evening shift (Extended day shift) and which are under one Principal and one Governing body. Even though the Principal takes all over responsibilities of shifts, two teachers are appointed as Teacher-in-Charge for both morning and evening shifts two look after the academic and administrative discipline. Practice of decentralization: The College adopts to different ways for decentralization system through: Statutory committees and different Administrative and Academic committees. Statutory committees function under the participation of The Principal, President and elected member of GB, Co-ordinator IQAC, Secretary of TC as well as senior teaching faculties and N. T. S., and representatives of the students Union of college. The Principal is the secretary of the Governing Body and Chairperson of the IQAC as well as the President of the different committees such as Development Committee, Finance Committee Purchase Committee constituted by the GB. These committees plan and implements different academic, administrative, financial and development activities. In this connection decisions are taken unanimously towards overall development of the institution. Under this unit the following committees are constituted as per Guideline of the Government: I. Rusa, HRMS, PFMS II. AISHE III. Counselling and Career Guidance Cell. IV. Redress grievance cell. V. Website Committee. VI. service book-opening updating committee VIII. Anti-Ragging Committee. Academic and Adminidtrative unit: A number of sub-committees are formed by the T. C. in order to fulfill various academic and administrative functions of the Institution. Faculties are in charge of these sub-committees. The following sub-committeee were formed for the academic session 2019-20: Different Cells and Clubs are formed by IQAC to monitor academic and extra-curricular activities of the Institution. As member of many sub-committees and Cells, Non-teaching Staff and students from all the shifts also carry out various activities of the Institution. Participative measurement: The College attempts to promote a conducive atmosphere for participative Management for the academic session 2019-20: Regarding Admission, Examination, Academic Discipline, Grievances, Sports Services and Finance related activities, various plans and policies, guidelines, rules and regulations are framed by the Principal along with the G. B., IQAC, TC and other stakeholders for proper implementation. For Smooth functioning of academic administrative disciplines, two senior facilities have

been appointed for both Morning and Evening shift as per the guideline of UGC. Different sub-committees under the supervision of IQAC and Conveners exchange their academic, administrative and cultural view in different meetings among all stakeholders.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Curriculum Development: The design of the curriculum is primarily decided by the Affiliated University, i.e., West Bengal State University faculty member and members of Board of Studies (BOS) participate in different Curriculum-workshop conducted by the University Departments and give their valuable opinion in different aspects of Curriculum development. Students participate in Field-survey, Industrial Visits and Educational tour to fulfill their knowledge and aspirations. Class tests, Tutorials, seminars discussion and project work are regularly conducted for continuous internal assessment of students. Teaching and Learning: Use effective methods like ICT enabled classrooms, language lab along with Chalk and Duster. Students are encouraged for PowerPoint presentation and seminars. Organizing quiz, Debate and group discussion for students. Active participation of students in the publication of departmental Wall magazine. Development of learning skills of students through Field survey, Industrial visit, Educational tour and participating in different seminars. Use of e-books, e-journals by the students of UG and PG for preparation of projects and syllabus-related courses. Internet facility is provided to all the departments for preparation of lesson plans, providing study materials to the students as well as for collection of research-based information for the academic interests of the faculties. Special lectures by the subject experts are arranged by the different departments for the development of academic interests of both students and faculties. Inter-disciplinary lectures by internal-faculties are also arranged to acquire multiple idea from different

disciplines. Examination and Evaluation: University and College level examinations are conducted as per the schedule. Class tests are conducted regularly. CBCS has been introduced since 2018. Every year faculties are engaged in University examination as head examiner/ examiner/ paper setter/reviewer/ moderator. Progress of students is assessed through assignments, debates, project work and Viva-voce. Examination sub-committees are formed by the teachers Council for conducting examinations smoothly in the college. Preparation of question paper, continuous evaluation of the students by departmental faculties, preparation and submission of result as per the schedule. Research and Development: College Publishes one journal named Journal of Science and humanities and a magazine named Sampan. Well-equipped Labs are available for research work particularly in science subjects. Faculties are granted with special leave for completion of their doctoral/ postdoctoral research work under FDP. Faculties are encouraged to present paper in international/ National/ state level seminar, workshops and to act as resource persons. Faculties are motivated to publish their research works in UGC referred journals. College provides information about various funding agencies for sponsoring Major/Minor research projects. They are encouraged to act as M.Phil./ Ph.D. Guide/Supervisor. College encourages faculties to organize international/ national/ state level seminars. Library, ICT and Physical Infrastructure / Instrumentation: College has a central library with fully automation. Open access to E-Journals and E-books through membership of N-List (National Library and information services Infrastructure of scholarly content) under INFLIBNET (information and Library network Centre).Book Bank facility is made available. University and college question paper sets are available. Plan for installation of RFID system under CPE fund. A new two storied Administrative building is almost completed. Plan for more model class rooms and auditoriums under college and other external funds. Plan for

procurement of more equipment, teaching aids, Books, Computers and laptops under CPE fund. An existing spacious cycle stand is in use for accommodating cycles, motorcycles for the stakeholders. 10 (Ten) ICT class rooms are presently functioning. Internet bandwidth has been increased from 200 MBPS to300 MBPS to support retrieving data and information quickly. Wi-Fi facility is available in campus to facilitate students, faculties and non-teaching staff in their study, research and other official activities. Human Resource Management: College manage human resources mainly faculties, non-teaching staff and students efficiently for the development as well as extension activities. Faculties are encouraged to participate in Orientation Programmed, Refresher Course and other short term course for their promotion under CAS. Career and Guidance cell arranges special lectures for students to aware them about different competitive examinations and various career options. NCC and NSS students are involved in different Social awareness program as a part of extension activities. It is decided unanimously in the IQAC meeting that a doctor and Medical Council to be appointed for routine checkup of regular mental health for teaching and non-teaching staff. Admission of Students: Online admission with online payment facility at both UG and PG levels. Transparency is maintained in the admission process of the college is purely on merit basis. Admission Sub-committee of the college looks after the entire admission process. Admission process is made as possible as fast and error-free. Rules and regulations regarding reservation as laid down from time to time by Government and affiliating University are strictly followed in admission process.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Examination	Planning and Development: SMS system facilitates dissemination of information including notice to existing students, College has proposed complete office automation in the DPR of RUSA proposal. Office automation will include student's database,

| | faculty and staff database, feedback system etc. Library automation by the use of KOHA software is existent. WhatsApp group for detailed information of college activities and notices for faculties is officially existing. Administration: Notice display system for students and other stakeholders. Regular exercises of e-tendering process through government portal. Regular exercise of PFMS portal to upload regular expenditure related to the government fund. For retirement benefits retirement related documents are submitted through e-pension portal. Finance and Accounts: Office and accounts section is fully computerized. College account is maintained through Tally. Reception of salary fund from government through HRMS portal. Receipt of admission fees are completely online. Salary of faculty members and other staffs is directly transferred to their bank account. Salary bills are submitted to the treasury through IFMS software. E-tender is notified as per the government guidelines for purchase of items. Payment for the work orders is done through PFMS according to the Government. Student Admission and Support: Applications are submitted for admission to different courses through the online admission portal. Merit list is prepared and uploaded by fully computerized system. Anti-Ragging committee, Grievance Cell and Internal complaints Committee are active and the email ID s and contact numbers of all members involved are uploaded to be website and students can communicate to the members through e-mail. Examination: University and College level examinations are conducted as per the schedule. Class tests are conducted regularly. Every year faculties are engaged in University examination as head examiner/ examiner/ paper setter/reviewer/ moderator. Progress of students is assessed through assignments, debates, project work and Viva-voce. Examination sub-committees are formed by the teachers Council for conducting examinations smoothly in the college. Preparation of question paper, continuous evaluation of the students by departmental faculties, preparation and submission of result, all are done as per the schedule. |

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	workshop on 7point guideline of AQAR	Nill	17/12/2019	17/12/2019	98	Nill
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation programme	1	18/11/2019	07/12/2019	20
Orientation programme	1	08/07/2019	27/07/2019	20
Orientation programme	1	04/02/2020	24/02/2020	21
Refresher course	1	04/01/2020	17/01/2020	14
Online National FDP	1	22/05/2020	26/05/2020	05
online FDP	1	01/06/2020	06/06/2020	06
online FDP	1	21/05/2020	26/05/2020	06
STC	1	05/11/2019	11/11/2019	07
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
9	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Staff cooperative	Staff cooperative	Nill

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

<div align="center">No Data Entered/Not Applicable !!!</div>

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

<div align="center">No Data Entered/Not Applicable !!!</div>

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	iNTERNAL COMMITTEE
Administrative	Nill	Nill	Nill	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

<div align="center">No Data Entered/Not Applicable !!!</div>

6.5.3 – Development programmes for support staff (at least three)

<div align="center">No Data Entered/Not Applicable !!!</div>

6.5.4 – Post Accreditation initiative(s) (mention at least three)

<div align="center">. Submission of Data for AISHE portal Construction of ramp Infrastructure development</div>

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	• Student Orientation Program	27/08/2019	27/08/2019	28/08/2019	1100
2019	•	06/09/2019	06/09/2019	06/09/2019	36

	Community Exchange Programme was conducted actively by departmental faculties with students of strength 28 of Local High School(PRAFULLO NAGAR HIGH SCHOOL)				
2019	• Workshop on 7 point Guideline of AQAR	17/12/2019	17/12/2019	17/12/2019	98
2020	• Blood Donation Awareness Program	04/02/2020	04/02/2020	04/02/2020	58
2020	A STATE-LEVEL WORKSHOP IN COLLABORATION WITH THE DEPARTMENT OF PHYSICS, WBSU ON 'COMPUTATIONAL ASPECT OF MATHEMATICAL PHYSICS'	15/02/2020	15/02/2020	15/02/2020	75
2020	STATE LEVEL ONLINE PHOTOGRAPHY COMPETITION ON 'IMPACT OF 'AMPHAN' AT YOUR LOCALITY' AND RESULT DECLARED CEREMONY WAS HELD (ONLINE)	27/06/2020	27/06/2020	27/06/2020	47
2020	ONE-DAY STATE LEVEL WEBINAR ON GLOBAL CRISIS IN THE WAKE OF COVID-19	26/06/2020	26/06/2020	26/06/2020	86

| 2020 | A DAY STATE LEVEL WEBINAR ON SOCIETY AND ENVIRONMENT: AN INTROSPECTIVE APPROACH TOWARDS THE EPIDEMIC CRISIS' (ONLINE) | 25/06/2020 | 25/06/2020 | 25/06/2020 | 88 |
| PANDEMIC: CIVIL SOCIETY RESPONSE'(ONLINE) | | | | | |

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NIL	Nill	Nill	Nill	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

A one day state level webinar on 'Auto-purification of nature during covid-19 lockdown period'' was conducted to celebrate world environment day on 5 th june. During the COVID-19 lockdown period, the members of Nature Club under the patronage of Principal Sir and IQAC of Sree Chaitanya College organised a live State Level Webinar on "Auto-purification of nature during COVID-19 Lockdown Period" to celebrate the World Environment Day on 5th June 2020 through Zoom platform with approx. 70 participants. The programme was initiated by the welcome note, given by Smt. Gargi Sarkar (Convener of Nature Club under IQAC, SCC), Assistant professor and HOD of the department of Geography, who drew the portrait of this webinar. Then respected Principal Sir, Dr.IndramohanMandal conveyed the inaugural speech to start the proceedings. Dr.Dibyendu Panigrahi (Co-ordinator of IQAC) introduced his valuable speech over the theme of the program. In the main session of the celebration, the first speaker Dr.Balen Basu (MD of OPSIS System) delivered his valuable talk on "Environmental Impact Assessment through GIScience" and interactive question-answer session proved the success of the live talk. The second speaker Mr. Sukumar Das (FRO, Barasat) said on "Necessity of afforestation in post Umphan Lockdown period" on the basis of day to day experience. Both of the speakers delivered their lectures very lucidly and both the sessions ware very much enjoyed by most of the participants, which has been reflected through the feedback response of the participants. Besides this, tree plantation are done very frequently. Students of the Dept. of Botany get involved in tree plantaion very often. Segregation of chemical/electronic and everyday stationary wastes are done and then disposed off properly. Attempts are made to make the campus a plastic free zone.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Rest Rooms	Yes	1
Scribes for examination	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College prospectus for all stakeholders	10/06/2019	A well illustrated code of conduct is mentioned in the prospectus. Arrangement of an Orientation programme is done for the newly admitted students to make them aware of the rules and regulation towards value education.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
1. Celebration of independence day	15/08/2019	15/08/2019	187
2. Celebration of republic day	26/01/2020	26/01/2020	301
3. Celebration of Teacher's Day	05/09/2019	05/09/2019	45
4. Celebration of World Environment Day by an inter college online Slogan Writing Competition by dept. of Botany.	05/06/2020	05/06/2020	36
5. Celebration of 200thbirh anniversary of PanditIswarchandraVidyasagar-by dept. of Mathematics and History	26/09/2019	30/09/2019	100

6. Celebration of Rabindranath Tagore's birthday by cultural committee and music club of the college(online).	10/05/2020	10/05/2020	80
7. Publication of wall magazine-"Uttoron' by dept. of Geography. Topic- Ozone layer depletion	19/09/2019	19/09/2019	85
8. Celebration of Basantpanchami	29/01/2020	30/01/2020	1100
[View File](#)			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Medicinal plant garden, Plastic free campus, no smoking zone, tree plantation segregation of different types of wastes

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice 1 :Environment friendly green campus. The college campus is environment friendly green campus .Every year a large number of plants are planted which include many medicinal plants also. The college regularly maintains all the old as well as new plants. The campus is also a plastic free zone. Everyday garbage are taken off and disposed in the sanitary landfills. Best Practice 2: Social activities benefiting local area. The College has one NSS unit which organizes actively different programmes on social activities both inside and outside the College. This kind of activities are very helpful in creating mass awareness in the local area. This time a Blood Donation Awareness Programme (4th Feb, 2020) was arranged. A one day Seminar with Faculty and Students, was inaugurated by the Principal Dr. Indramohan Mandal. The IQAC Co-ordinator, Dr. Dibyendu Panigrahi delivered the welcome speech and importance of blood donation as part of social service. The seminar was in two parts with two resource persons. Sri Tapan Das, Member, Association of Voluntary Blood Donor, W.B., delivered his lecture on blood group and the science behind blood donation, He started his talk with the history of the invention of blood group, and the first act of blood donation, 'Rh' factor, formation of the first blood bank, the nature and the mode of the present day blood banks. The 2nd resource person Sri Amit Aich, Member, Association of Voluntary Blood Donor, W.B., delivered his lecture on the present scenario and shortage of blood in blood banks, and requirement of blood donation. Where should we donate the blood, so that it may reach the poor patient who cannot afford to buy blood in times of dire need was also discussed. The need of blood donation in our society is an important matter to look after.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://sreechaitanyacollege.in/NSS

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and

thrust in not more than 500 words

The National cadet corps(NCC) of SreeChaitanya College,Habra, is one of the distinctive areas.The NCC unit of the college is the 6th Bengal battalion under Bongaon group. The main moto of NCC is "unity and Discipline." Under Captain Dr.Bedprakash Ray that is maintained with precision and perfection. The NCC unit of the college has two wings- senior wing for boys and junior wing for girls. The cadets are offered with A, B and C certificates after completion of their course accordingly and have a bright prospectus to enter into defence services. They are generally given special preference over normal candidates during selections or recruitment of defence services. The NCC unit also arranges special camps for the cadets in different parts of West Bengal where the Army officers guide the cadets. The Unit sends best cadets for RDC camp at Delhi. Students can join this unit of our College to build a bright career of their own especially in the fields of police and defence. The main aim stands in developing discipline, character,brotherhood, the spirit of adventure and ideals of selfless service among the citizens. They should develop leadership qualities among them to serve the nation. The NCC cadets perform traffic control duties throughout the year speciallyduring the festive seasons likeDurga Puja, Kali puja, during Banipur fair,during Madhyamik examinations, etc.They participate in the Independence day and Republic day parades thus cultivating a sense of honour towards National values.

Provide the weblink of the institution
http://sreechaitanyacollege.in

8.Future Plans of Actions for Next Academic Year

Sree Chaitanya College, Habra is a recipient of prestigious RUSA grant of Rs. Two Crore. From this grant, we will procure books, computers, gym and sports equipment etc. Renovation of the existing auditorium and vertical extension of an existing administrative building. We planning to construct a fully functional three-storied building exclusive for class rooms and laboratories form the the RUSA grant. We are having plan to construct a fully functional 3 storied building exclusive for class rooms and laboratories from this grant. Dr. Priyankar Sanphui, Nodal Officer, RUSA and Sri Rupam Mandal, Co-ordinator, RUSA, will take care for the completion of the future plans. Other future planning includes: • Upgrade of Office automation for better management • Workshop to be organized by IQAC on CAS for faculties • More steps to be initiated to organize seminars, workshops and publication of Wall magazine by all the Departments • Plans to be framed by the R D Cell regarding research grant from the College fund for Minor Research Project for academic advancement of faculties • To set up 'Sree Chaitanya College Educational Technology Service Centre' for preparation of online lectures by the teaching faculties which will be uploaded in the College website • MOU with different voluntary organizations and academic institutions for different certificate courses such as Yoga, basic computer course and courses on importance of voluntary blood donation • Workshop to be organized on Seven Criteria of NAAC Manual to aware all the stakeholders on different aspects of each criterion • To introduce Honours courses in Defence Studies, Physical Education and Journalism and Mass Communication, and PG courses in few more subjects. • Financial assistance to be arranged by the College for faculties to attend national and international seminars/workshops/symposium • Creating a friendly and conducive environment for differently-abled students • To complete building of the Administrative block and Auditorium of the College • Steps to be initiated to form an Alumni Association.